



March 16, 2020

To the Plastatech Community:

As an important member of the JRB Enterprises / Plastatech Community, I want to update you on our response and preparedness concerning the coronavirus. First I want to assure you that our facility continues to run fully staffed and “business as usual”. Additionally, we are taking internal precautions to protect employee health and the uninterrupted supply of products to you, including:

- Limiting employee air travel (international air travel eliminated and domestic air travel restricted)
- Encouraging employees to make any essential visits via automobile travel
- Prohibiting international travelers from visiting our facilities
- Restricting visits from domestic travelers
- Interviewing employees, prior to returning to work, who have been on personal international trips
- Reminding employees of the importance of good hygiene; i.e. washing hands frequently, staying home if feeling ill, covering up any cough, not shaking hands, and keeping distance in social settings
- Stocking all locations with disinfecting-wipes and hand sanitizer

The most outward current impact of the coronavirus on our operations is the restriction in air travel, so while you may not see us in person as frequently as in the past, we remain focused on providing you with the same unparalleled personal interaction and customer experience!

Communication is important, and we are also in constant communication with our suppliers to ensure we will not have any supply shortages. We have not experienced supply chain issues, and in fact had already been stocking our shelves with inventory in anticipation of a record year!

We continue to monitor and evaluate this evolving situation and will provide timely updates to all employees and customers if there are any status changes. Please let me know if you have any questions or we can assist in any way. Stay Safe.

Regards,

Tom Saeli
CEO
Plastatech® Engineering, Ltd.